

MEREDITH ASHLOCK

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EMPLOYMENT

Gibson, Dunn & Crutcher LLP – Denver, Colorado | October 2014 – May 2022

Associate Attorney – Capital Markets; Securities Regulation and Corporate Governance and Mergers and Acquisitions

Hiring Committee Member

Summer Associate – Summer 2013

- Represented a wide variety of issuers in capital markets transactions including private and registered debt and equity offerings, at-the-market equity offering programs, private placements, commercial paper programs, exchange offers, tender offers, consent solicitations, redemptions and corporate restructurings.
- Managed deals from preparation to closing, oversaw due diligence process, drafted and negotiated offering documents, underwriting/purchase agreements and related instruments, coordinated necessary board and committee actions, prepared SEC filings and public announcements, and drafted, negotiated and coordinated delivery of closing documents.
- Counseled clients on SEC regulatory, reporting and disclosure matters, prepared and reviewed Securities Act and Exchange Act reports, proxy statements, registration statements, beneficial ownership reports, SEC comment letters and confidential treatment of exhibits.
- Advised companies on corporate governance and compliance issues, drafted board and committee resolutions, analyzed NYSE and Nasdaq listing standards and submitted required applications, assessed director independence, board practices and operations, drafted or revised governance policies and procedures.
- Sole associate on private buy-side acquisitions; worked with teams on a variety of private acquisitions and mergers.
- Outside advisor to growth-stage company on various legal issues including contract drafting and negotiation and cross-border acquisition.
- Represented an issuer in an approximately \$9 billion notes offering in connection with a significant merger.
- Assisted pro bono clients with corporate governance matters, contract drafting, 501(c)(3) status, and Colorado regulations; team on a pro bono case partnering with the Innocence Project; assisted with pro bono asylum intake clinic.
- Interviewed, supervised and reported on summer associates and made recommendations for employment; evaluated lateral candidates.

Securities and Exchange Commission – Denver, Colorado | Spring 2013

Intern

- Researched and drafted motions relating to securities regulation; assisted enforcement attorneys with securities law investigations.
- Traced securities purchases related to alleged fraud.

Reilly Pozner LLP – Denver, Colorado | Summer 2012

Summer Associate

- Researched complex legal issues for pending litigation including initial transferees under bankruptcy laws, successor liability, imposition of sanctions for discovery violations, and misappropriation of trade secrets; drafted memorandums and motions for various state and federal actions.

Guterman Griffiths, PC – Denver, Colorado | 2009 – 2011

Litigation Paralegal

- Researched and drafted pleadings on a variety of family law matters; prepared correspondence, prepared exhibits and materials for trial, mediation and depositions.
- Maintained complex files; scheduled appointments, court appearances, depositions, conference calls, and witness interviews; conducted new client intake process; maintained deadlines for cases.

Goldman Sachs & Co – Salt Lake City, Utah | 2008 – 2009

Operations Analyst, Private Wealth Management

- Member of the Private Banking Operations Core Processing Team; processed external client requests for banking services; supported internal and external clients in a variety of banking functions, supported Banking Specialists in client services; controlled for risk and policy/compliance breaches.

EDUCATION

University of Colorado School of Law | May 2014 | Order of the Coif

Juris Doctor – Cumulative GPA: 3.8 | Dean's List | Class Rank: 5

- Student Attorney for Entrepreneurial Law Clinic
- Journal on Telecommunications and High Technology Law Member; Research Assistant to Andrew A. Schwartz

University of Colorado at Boulder | May 2008

Bachelor of Arts Degrees with Distinction in International Economics and International Spanish for the Professions; Minor in Business

Administration – GPA: 3.9 | Dean's List

- Phi Beta Kappa; Business Editor and Committee Member of the Conference of World Affairs
- Study Abroad – Seville, Spain

LANGUAGE SKILLS AND INTERESTS

- Proficient in Spanish; learning languages (currently Japanese and ASL); CrossFit; triathlons; snowshoeing; vegan baking.