LEGAL WRITING SYLLABUS – FALL 2006
Professor Alan (Al) J. Canner
Section 805
Wed. 9-9:50 a.m. and Fri. 1-1:50 p.m., Room 204

Office: Room 450
Phone: 303-492-1967
Email: alan.canner@colorado.edu
Office Hours: Wednesdays 10 – 10:45 a.m. and 11:45 a.m. – 12:30 p.m. (and by appointment)

REQUIRED BOOKS

OPTIONAL BOOKS (choose one)

SUMMARY OF MAJOR ASSIGNMENTS

1. Closed Office Memorandum
   - 15% of final grade
   - Due Monday, September 18, at 8:50 a.m.

2. Closed Office Memorandum Rewrite
   - 20% of final grade
   - Due Wednesday, October 11, at 8:50 a.m.

3. Research Memorandum
   - 30% of final grade
   - Due Wednesday, October 25, at 8:50 a.m.

4. Research Memorandum Rewrite
   - 35% of final grade
   - Due Friday, November 17, at 10:30 a.m.

CLASS EXPECTATIONS
Timely arrival, regular attendance, thorough preparation, completion of all assignments, and active participation are expected.
SCHEDULE OF CLASSES AND ASSIGNMENTS

Please note that this schedule is subject to change. Changes or additional assignments will be announced in class or sent by email to all students. Please check your email daily. You are responsible for all course information sent by email or posted on the class TWEN site.

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<tr>
<td><strong>Tuesday, August 22</strong></td>
<td><strong>Class 1:</strong> Introduction to Legal Writing</td>
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| **Wednesday, August 23**      | **Class 2:** Introduction to the Legal System  
**Assign:** Case Brief | Neumann, Chs. 1 and 5; Sloan, Chs. 1 (§ A) and 4 (§ A) |
| **Thursday, August 24**       | **Class 3:** Case Analysis and Briefs  
**Due:** Case Brief | Neumann, Chs. 2, 3, and 4 |
| **Wednesday, August 30**      | **Class 4:** Writing Style and Technique  
**Assign:** Writing Exercise | Strunk & White, Chs. I and II; Neumann, Ch. 19 and Appendix A |
| **Friday, September 1**       | **Class 5:** The Office Memorandum and the Analytical Paradigm  
**Due:** Writing Exercise  
**Assign:** CREAC Assignment | Neumann, Chs. 6, 7, 9, 10, and 11 |
| **Wednesday, September 6**   | **Class 6:** Legal Rules  
**Due:** CREAC Assignment | Neumann, Ch. 15 |
| **Friday, September 8**       | **Class 7:** Rule Application and Conclusions | Review Neumann, Chs. 10 and 11 |
| **Wednesday, September 13**  | **Class 8:** Facts and Paragraphing | Neumann, Chs. 17 and 18 |
| **Friday, September 15**      | **Class 9:** Closed Memo Questions |                                              |
| **Monday, September 18**     | **Due:** CLOSED MEMO at 8:50 a.m. |                                              |
| **Wednesday, September 20**  | **Class 10:** Introduction to Legal Research |                                              |
| **Friday, September 22**     | **Class 11:** Secondary Sources  
**Assign:** Research Memorandum and Research Exercise I | Neumann, Ch. 14; Sloan, Chs. 1 (§§ B and C), 2, 3 (except § D), and 11 |
| **Wednesday, September 27**  | **Class 12:** Case Research and Updating Your Research  
**Assign:** Research Exercises II and III  
**Due:** Research Exercise I | Sloan, Chs. 4 (except § D) and 5; *Skim* Shepard’s handout; *Skim* Keycite handout |
<p>| (10th Circuit Court of Appeals Arguments, 1 – 4 p.m.) | | |
| <strong>Friday, September 29</strong>     | <strong>Class 13:</strong> TBA |                                              |
| <strong>Week of October 2</strong>         | Conferences on Closed Office Memorandum |                                              |
| <strong>Wednesday, October 4</strong>     | <strong>No class</strong> |                                              |</p>
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| Friday, October 6    | **Class 14:** Citations  
**Assign:** Citation Exercises (http://icw.lexisnexis.com)  
**Assign:** Research Exercise IV | Neumann, Ch. 20; Sloan, Chs. 1 (§ D) and 4 (§ D); Bluebook excerpts; Dworsky excerpts |
| Wednesday, October 11| **Class 15:** Large Scale Organization  
**Due:** CLOSED MEMO REWRITE at 8:50 a.m. | Neumann, Chs. 12 and 13                                                   |
| Friday, October 13   | Class 16: TBA                              |                                                                         |
| Wednesday, October 18| **Class 17:** Statutory Research and Interpretation  
**Due:** Research Exercises II–IV  
**Due:** Citation Exercises 1–4 | Sloan, Ch. 6 (except § D); Neumann, Ch. 16 |
| Friday, October 20   | Class 18: Research Memo Questions           |                                                                         |
| Wednesday, October 25| **Class 19:** TBA  
**Due:** RESEARCH MEMO at 8:50 a.m. |                                                                         |
| Friday, October 27   | No Class                                   |                                                                         |
| Wednesday, November 1| Class 20: TBA                              |                                                                         |
| Friday, November 3   | No Class                                   |                                                                         |
| Wednesday, November 8| **Class 21:** TBA  
**Due:** Citation Exercises 5–8 |                                                                         |
| Friday, November 10  | **Class 22:** TBA  
**Due:** Citation Exercises 10, 12–14 |                                                                         |
| Wednesday, November 15| **Class 23:** Research Memo Rewrite Questions |                                                                         |
| Friday, November 17  | **Class 24:** TBA  
**Due:** RESEARCH MEMO REWRITE at 10:30 a.m. |                                                                         |
| Wednesday, November 22| No Class: Thanksgiving Holiday             |                                                                         |
| Friday, November 24  | No Class: Thanksgiving Holiday              |                                                                         |
| Wednesday, November 29| **Class 25:** Final Class – Student Evaluations |                                                                         |