

Petition to Receive Additional Externship Credits

Name: _____

Address: _____

Phone: _____ E-mail: _____

Class Year and Student ID No. _____

Number of Additional Externship Credits Requested (Maximum of 3): _____

Previous Externship Credits Earned (Indicate Placements): _____

Petition Submission Date: _____ Externship Start Date: _____

Please refer to Law School Miscellaneous Rule 24, (4) which governs petitions for up to three (3) additional credits of externship experience.

Externship Petition Requirements Checklist (please send via email):

- 1) Memorandum addressed to the Director of Experiential Learning and the Schaden Chair which includes:
 - a. Detailed description of the nature of the work you will do in the externship.
 - b. Detailed description of the research and writing product that you will produce during the externship.
 - c. Explanation of your reasons for seeking additional externship credits.
- 2) The Externship Program Description Agreement signed by your externship supervisor.
- 3) A current resume.
- 4) A current law school transcript.
- 5) A current resume or bio of the externship supervisor.

Please submit this form and **two (2) copies** of the above documents to the Director of Experiential Learning and the Schaden Chair, **at least 2 weeks prior to the upcoming semester's class add deadline.**

Students must submit all required information to be considered for additional externship credit. Students will be contacted once a decision has been made.

Please contact the Director of Experiential Learning at lawexternships@colorado.edu if you have any questions.

DO NOT WRITE BELOW THIS LINE

Approved: _____

Date: _____